Learning Agreement at Place of Employment

TUW discourages internships at the student's place of employment. The purpose of the practicum is to offer experiences which expand student's social work knowledge base as well as incorporating the competencies required for professional practice. In order to achieve professional growth it is imperative that students receive a practicum experience that is different from their current employment position.

TUW recognizes that there are occasionally special circumstances. Therefore, a limited number of practicums will be granted at the student's place of employment. The student's employment site must meet all the requirements for field placement agencies. Additionally, in order to broaden the learning experience, a practicum completed at a student’s place of employment requires:

1) The practicum roles are: a) different from regular employment; b) new learning; c) appropriate to the student’s level of social work training.

2) A current job description of the proposed field placement must be submitted. The student’s internship responsibilities must be in a different program area.

3) A letter of approval from an agency executive granting permission for the student to complete the practicum requirements at their place of employment.

4) A field instructor that: a) meets all of the usual requirements for a Field Instructor; b) is not the student’s employment supervisor

Please submit the above additional documentation to the Coordinator of Practicum for BSW for approval. You will receive a response within business 10 days.