STUDENT SERVICES AND RESOURCES

Touro University Worldwide provides a number of services and resources to assist and support students’ educational and professional goals.

Academic Resources
To assist students in being successful at the University, the University is committed to providing students with resources that will aid in achievement of students’ educational goals. Students have access to educational video tapes and online databases.

Touro Library
Touro University Worldwide students have access to the entire Touro College and University System Library. Students may checkout books from the library for research. The librarian is available to help students search for sources for research project(s) or to identify where students can find books and additional research materials.

Students have access to educational videotapes through the Library. Students also have access to electronic resources in full text journals, books and thesis from CINAHL® Plus with Full Text, MEDLINE® with Full Text, EBSCO Cochrane Methodology Register, Cochrane Database of Systematic Reviews, JSTOR Arts & Sciences I Collection, JSTOR Language & Literature, ERIC®, Nursing Reference Center™, Academic Search™ Complete, PsycARTICLES®, AccessMedicine, ProQuest Nursing & Allied Health Source™, NHS Economic Evaluation Database, Health Technology Assessments, Database of Abstracts of Reviews of Effects, Business Source Elite.

Office of Admissions and Records
The Office of Admissions & Records is responsible for determining student eligibility for admission to and graduation from the University. The office process and evaluates applications and transcripts for admission purposes and is also responsible for determining student status, establishing student records and updating transfer credits. Additionally, the office is responsible for registering new and continuing students for courses, maintaining academic records, preparing transcripts, researching and reviewing petitions for exception to University policy, grade reporting, FERPA compliance, student name and address changes, enrollment verification, and issuing student ID cards. The Registrar is also responsible for assisting and overseeing international students as well as serving students receiving military tuition assistance.

Financial Aid
The University awards and disburses federal student aid in the form of Federal Pell Grants and Federal Stafford Loans to eligible students. Financial assistance is also available to eligible active duty military members, VA beneficiaries and their dependents.
Student ID
The University offers all students a student ID card. The first student ID card is complimentary upon request. Additional student ID card request/replacement will incur a $10 fee per card. Students will be able to receive student discounts at various establishments (i.e. libraries, parks, museums, etc) that offer student discounts.

Student Success Center
Touro University Worldwide is a student-centered university that uses a holistic and “high engagement” student service model to develop processes and policies to ensure student success that includes student orientation, educational advising, career services, and disability services. The purpose of the Student Success Center is to guide and support the individual needs of students as they progress towards the completion of their degree/certificate program. The Center’s mission is to increase student retention and help students graduate in a timely manner to reach their educational and career objective. The goal of the center is to provide services and support that will help aid and empower students to cultivate the skills and abilities to make effective decision-making and develop into lifelong learners.

Educational Advisors
Touro University Worldwide works collaboratively with every students to help them develop and accomplish academic and life goals. All students are assigned an educational advisor upon enrolling at TUW to assist the student during their tenure at TUW to ensure a successful and productive educational experience.

Students are encouraged to meet with their educational advisor at least once a term to review and monitor their academic plan to ensure satisfactory progress toward graduation. Any change in scheduled courses should be discussed with your advisor to ensure that you are still on schedule to graduate in a timely manner.

The services advisors provide to each student include, but not limited to:

- Provides educational advising for new, transfer, and continuing students
- Review transcripts and credit transfers
- Create individualized degree plan so students are aware of what and how many courses they would need to complete their degree/certificate program
- Advise students on course recommendations to fulfill completion of degree
- Assist with registration
- Ensure students are staying on track towards their degree
- Advise students considering a change in major and in need of assistance in determining new options.
- Inform students about:
  - Policies and procedures
  - University enrichment opportunities
University support services
Maintain a positive support system for our students.

New Student Orientation
Prior to the beginning of the program, students are required to complete an online student orientation. The orientation will provide information about policies, procedures, and services provided by the university along with meeting some of our faculty and staff. The purpose of orientation is to provide important information and resources to help students be successful at TUW.

Orientation will give students the chance to get familiar with the university before starting courses, such as:

- Navigate TUW and its many resources
- Be familiarize with expectations and policies
  - University Refund Policy
  - Leave of Absence
  - Grades
- Know who is their advisor and other staff members
- Online Access Resources
  - Web Portal
  - Integrated Campus
  - Touro Library
- Technology requirement
- Student ID Card
- Access other helpful resources

Career Center
Touro University Worldwide is in the process of implementing career resources to help students look for jobs, internships, and opportunities. Please note that TUW does not offer job placement.

Through the career resources, students will be able to:

- Look at ways to network
- Find job search strategies
- Research occupational and career information
- Search for full-time and part-time jobs and internships
- Locate volunteer and service opportunities
- Online resources
- Look at TUW degree program information
ADA Services

Students with a disability who require assistance must provide appropriate documentation and request accommodations (based on disability) upon registration. Students must provide documentation from an appropriate professional verifying the presence and impact of the disability. The Executive Director of Student Success reviews the documentation and determines eligibility for reasonable accommodations as permitted by applicable laws.